



Name of Teacher:	
TR Number:	
School in which served prior to reorganisation: (Please include School Name & Reference Number)	

Reason for Reorganisation

This school has now closed: (Y/N)	
This school has now amalgamated: Y/N)	
If yes, state school(s) amalgamated with:	
Date of Reorganisation of school:	

Have you, at the date of re-organisation, held a permanent post, or a fixed-term/ temporary post for a continuous period of not less than 2 years?

Yes	No	If "Yes" was the post:				Start date of: • fixed- term/ temporary post • reorganisation allowance (as applicable)
		Permanent		Fixed-term/ temporary		
		Yes	No	Yes	No	
Are you currently in receipt of a Reorganisation Allowance?						



Salary details immediately prior to reorganisation

Salary Point:	
Teaching Allowances:	
Recruitment Allowance:	
Retention Allowance:	
Temporary Allowances: (Please also provide effective dates)	
Acting Allowances: (Please also provide effective dates)	

Salary in New Post/School

New post/school:	
Salary in new post/school:	
Allowances associated with the new post/school	

I wish to apply for a reorganisation allowance from the above date of reorganisation in accordance with DE Circular (2013/17) and understand:-

- If awarded the reorganisation allowance, I will be allocated additional duties as appropriate and commensurate with the sum of the reorganisation allowance for as long as the reorganisation allowance is paid;
- Refusal to carry out such additional duties may result in the reorganisation allowance not being paid;
- If awarded the reorganisation allowance it will cease to be payable on the fourth anniversary of the appropriate date.

In addition, I can confirm that I have not refused an offer of employment in an alternative teaching post which has a higher salary, and that I will notify DE immediately of any change in my employment within the 4 year period during which the re-organisation allowance would be payable.

Signature: _____

Date: _____



Please return completed form to your relevant Funding Authority for approval of the reorganisation allowance:

FUNDING AUTHORITY APPROVAL SECTION:

Checked By:	Date:	Comments:

Date Forwarded to Department of Education for Processing:	2016
<i>Department of Education, Teachers' Pay & Pensions Team, 75 Duke Street, Gobnascale, Londonderry BT47 6FP.</i>	

